



Data Workgroup Meeting Agenda

SEPTEMBER 2026 | DRAFT FOR REVIEW

Date Time	Wednesday, September 16, 2026 11:00 a.m. to 12:00 p.m.*
Location	Microsoft Teams*
Invitees	Data Committee members and coalition partners; Shonna or April (invitation to be confirmed)
Facilitator	Casey Collins, Chair Presenter: Josh Shackles

* Noon adjournment and Microsoft Teams are proposed based on the August meeting format.

Meeting Objectives

Review the paper forms and questions for all three data sets currently open for input.

Identify the data needed to tell the true story of homelessness in Joplin, including agency reports, CE service history, transience, data gaps, and possible additional assessments.

Identify follow-up tasks, responsible parties, and deadlines.

Agenda

Time	Person	Item	Desired Outcome
11:00-11:05	Casey Collins	Call to order and opening business Introductions; approval of August 19 minutes; confirm secretary/minute-taker.	Inform / Decision
11:05-11:20	Josh Shackles / All	Review Form Questions Review the paper forms for all three data sets currently open for input. Discuss proposed questions, categories, definitions, and response options; identify additions, removals, or revisions before data collection moves forward.	Discuss / Decision
11:20-11:35	Josh Shackles / All	What data do we actually need to tell the true story of homelessness in Joplin? Identify the information needed for a holistic community picture, major data gaps, and whether additional assessments or data elements should be added.	Discuss
11:35-11:45	All	Communitywide data sources and sharing Discuss existing agency data, CharityTracker exports, Salvation Army WellSky reports, possible MOUs/data-sharing agreements, staff burden, and what useful fields or reports should be considered.	Discuss
11:45-11:57	Casey Collins / All	Coordinated Entry, transience, and cross-city service history Discuss how to define and measure "transient"; whether service use elsewhere establishes transience; and whether reporting can show how many people on the CE list received services in another city during 2026. Identify report access, coverage, permissions, and follow-up needs.	Discuss
11:57-12:00	Casey Collins	Next steps and adjournment Confirm assignments and deadlines, set the next meeting, and adjourn.	Inform / Decision

Decisions

1.	Form question / data set changes approved: _____
2.	Next meeting date / time: _____

Assigned Action Items

Task	Accountability	Due Date	Date Completed	Status